



Independent Non-executive Director – Armed Forces Liaison

[An introduction to the BBSA](#)

The British Bobsleigh & Skeleton Association (BBSA) is the national governing body for the sports of Bobsleigh and Skeleton in the UK. The BBSA has won medals at the last five Olympic Winter Games, culminating in an unprecedented three medals (gold and two bronze) in PyeongChang 2018 by Skeleton athletes and a further £6million of funding committed by UK Sport to support Skeleton preparations for Beijing 2022.

During the same time period, performances by the Bobsleigh team, while successful in World Cup terms, are not currently at the level whereby medals in Beijing 2022 can be guaranteed. The performance programme is currently unfunded, steps are currently underway for this to be remedied for Milan/Cortina 2026.

As part of its Strategy 2026, the BBSA is looking to recruit an individual to join its Board of Directors, who will work with the existing Board of eight, in ensuring the delivery of yet more medals in both the sports of Bobsleigh and Skeleton.

[Brief](#)

The BBSA is seeking an independent non-executive director with UK Armed Forces experience in the field of athlete and chain of command management to provide leadership and liaison to the UK Armed Forces athletes, developing the pool of talented athletes who may be selected by the BBSA to compete on the world stage. The appointed individual should have the time and expertise to take a hands-on, supportive role to help drive the BBSA through the current Beijing Olympic cycle and into the Milan Cortina 2026 Olympic cycle, whilst maintaining optimal delivery within the limitations of the performance programmes.

[Responsibilities as a Director](#)

The successful candidate will have the following responsibilities as a Director:

- Performing their duties, whether statutory, fiduciary or common-law, faithfully, efficiently and diligently to a standard commensurate with both the functions of the role and their knowledge, skills and experience
- To exercise their powers in their role as a non-executive director having regard to relevant obligations under prevailing law and regulation, including the Companies Act 2006, the UK Corporate Governance Code and associated guidance
- To exercise relevant powers under, and abide by, the Company's articles of association and in accordance with the Company's policies and procedures and internal control framework
- Providing entrepreneurial leadership and an independent perspective to the overall running of the organisation in the best interests of all its stakeholders

- To ask constructively challenging questions in order to understand the operation of the organisation fully and test the views of executive
- To ensure that the organisation complies with all rules, regulations, laws, codes of practice, guidelines, principles and generally accepted standards of performance and probity
- To ensure that the assets of the organisation are safeguarded including taking reasonable steps to detect and prevent fraud and other irregularities
- To take an active part in Board committees in accordance with their terms of reference
- To pro-actively scrutinise the performance of the executive and the sub-committees in meeting agreed goals and objectives and monitor the reporting of performance
- To establish and maintain financial controls and systems of risk management that are robust and defensible, and to scrutinise the information provided on the implementation of these controls and systems
- To ensure that s/he understands the objectives and responsibilities of UK Sport
- To commit sufficient time to the role in light of the need to be more hands-on in the role due to the limited financial resources of the organisation

Specific Experience

The appointed candidate should be able to demonstrate:

- effective winter sports management within the UK Armed Forces context
- a proven ability to work across the rank structure within the UK Armed Forces
- experience of leading UK Armed Forces events in an ice sports setting
- evidence of elite military athlete management within the UK Armed Forces during the last five years

Terms

The successful candidate will be required to attend and contribute to Board meetings on at least eight occasions per year (mostly virtual), and to represent the BBSA at various promotional events.

There is no salary for this position, but reasonable expenses will be reimbursed.

All appointments are for a minimum of four years.

Applications & Timetable

All applications should be sent by email to office@thebbsa.co.uk with a CV and covering letter.

The closing date for applications is Monday, 11 October 2021 0900 hrs.

Interviews will be conducted virtually during the week commencing 18 October 2021.

Sept 2021